

Councillors: You are hereby summoned to attend a Meeting of the Parish Council to be held in the Methodist Church, Mellor Lane, Mellor on Thursday 7th November 2024 at 7.00 pm for the purpose of transacting the business itemised below:-

1. Apologies for absence.
2. To receive declarations of pecuniary or personal interest.
3. Adjournment for the Public session (max 5 mins per person) maximum 15 minutes.
Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation.
4. Reports
4.1 County Council – Cllr Schofield
5. Governance
5.1 Co-option
5.2 Finance Committee no longer required to consider updating Standing Orders to reflect this.
6. Approve Minutes
Approve the Minutes of 3rd October 2024 by the Chair signing as a correct record.
7. Update on matters arising since the last Minutes not covered on this Agenda
8. Finance
Approve bank balances Lloyds Bank balance £40,610.15 NS&I £1,200
 - 8.1 War Memorial Scholarship Fund Chariry No. 526517 to resolve for RFO to update the accounts following receipt of new login details with the Charity Commission.
 - 8.2 To receive the year-on-year report in accordance with Financial Regulations.
 - 8.3 Payments to approve.
 - a. Easy websites 36.96 DD
 - b. LALC Training Clerk & Councillor £80.00 chq no 001859
 - c. LALC Training RPII Course £150 chq no 001860
 - d. Clerk salary M Russell October £866.84 BACS once approved
 - e. Office Expenses Stamps & Search M Russell £23.00 chq no 001861
 - f. Methodist Church Room Hire 3½ hrs £45.50 chq 001862
 - g. Playquest Inspection 31/10/24 £360 chq no 001863
9. To consider any Planning Application
Approval of details reserved by condition 12 (archaeological survey) of planning permission 3/2019/0190. Mill Cottage, Mellor
10. To consider, debate and resolve any matters in relation to the Asset Register.
 - 10.1 War Memorial to consider quotes for cleaning. IF item.
 - 10.2 Land off Mellor Brow to consider quotations previously resolved.
 - 10.3 Benches to upgrade play area and War Memorial IF/JP item.
 - 10.4 Pruning of the trees on the play area choose quote previously resolved.
 - 10.5 Pruning of shrubs/tree at St Mary's Gate choose quote: previously resolved.
 - 10.5 Consider debate to employ a handyman to maintain the assets of MPC.
11. To consider, debate and resolve any actions in relation to:
 - 11.1 Purchase of a new bus shelter Mellor Lane outside of the Spread Eagle – JF item.
 - 11.2 Agree the purchase cost and installation of defibrillator for the kiosk on Branch Road under the power Public Health Act 1936, s234 previously resolved JP item
 - 11.3 Agree the cost of the Christmas Tree and base located at the Play Area – JP item
 - b. Resolve to purchase solar lights for the tree deferred from October – JP item
 - c. Resolve the cost to purchase decorations for the school children to decorate the tree. JP
 - d. Resolve to purchase 7 x £10 book tokens as prizes for best decoration. JP item
 - 11.4 Resolve new signage and agree costs for the Clerk to order for the play area.
 - 11.5 Purchase of a safety mirror opposite Elswick Gardens entrance on Mellor Brow.
12. St Mary's Garden's Play Area – REPF Grant Funding and Enhancements
 - 12.1 To consider and resolve to accept quotes to concrete a path from the gate to the first pad/bench for access. IF item
 - 12.2 To consider nuisance complaints from the immediate neighbours of the play area and resolve a solution. Inform the immediate residents by letter of planned works previously resolved to send.
13. Matters for information by Members for the next Agenda ONLY no discussion or debate.

Next meeting 5th December 2024 at 7.00 pm Mellor Methodist Church on Mellor Lane, Mellor

Dated 1st November 2024

Melanie Russell Clerk